



## City College E-Learning Workshop Notes How to setup the gradebook in D2L

### Participants

|               |             |                 |
|---------------|-------------|-----------------|
| Andy Sullivan | Colin Brown | Eric Gilbertsen |
|               |             |                 |
|               |             |                 |
|               |             |                 |

### Some Places to Get Help

- <https://www.linkedin.com/learning> has some quality videos. You have access through MSUB. Search for “D2L gradebook”. Check video dates as they do get updated. I liked the videos “Set up a self-calculating gradebook” and “add gradebook items and categories” from Alan Ackmann’s course “Learning Brightspace by D2L”.
- Brightspace Help has webpage to help [create a grading system](#).

### Workshop Plan

- Demonstrate a basic gradebook that probably covers 80% of people’s needs.
- Compare notes, discuss special uses, and learn each other’s effective practices.

### Discussion Notes:

- Discussed different ways we have set up the gradebook in D2L. Our strategies were similar.
- Demonstrated D2L Rubrics for grading with an example.
- Discussed strategies for group work. An interesting strategy brought by Eric was to have group members weigh in on how the group worked and how partners participated. He has found that group members tend to be forthright about their own contribution levels.